



Menu of Services and Pricing Information – Entry Level Incorporated business (valid until 31 December 2012):

<i>Service</i>	<i>Price / month</i>	<i>VAT / month</i>	<i>Total / month</i>
<i>Basic book-keeping and accountancy service – Spreadsheet <u>input</u> by owner of Ltd or LLP</i>	<i>10.00</i>	<i>2.00</i>	<i>12.00</i>
<i>Year End Returns to Companies House</i>	<i>11.00</i>	<i>2.20</i>	<i>13.20</i>
<i>VAT Returns (Flat Rate Scheme & Normal VAT Scheme)</i>	<i>6.00</i>	<i>1.20</i>	<i>7.20</i>
<i>PAYE & National Insurance and P11Ds</i>	<i>10.00</i>	<i>2.00</i>	<i>12.00</i>
<i>Company Secretarial Services</i>	<i>6.00</i>	<i>1.20</i>	<i>7.20</i>
<i>Corporation Tax Returns</i>	<i>10.00</i>	<i>2.00</i>	<i>12.00</i>
<i>Total</i>	<i>53.00</i>	<i>10.60</i>	<i>63.60</i>

Additional services

<i>Service</i>	<i>Price / month</i>	<i>VAT</i>	<i>Total</i>
<i>Invoicing and Expense Tracking</i>	<i>12.00</i>	<i>2.40</i>	<i>14.40</i>
<i>Special / Ad-Hoc Services</i>	<i>Price per item</i>	<i>VAT</i>	<i>Total</i>
<i>Incorporations of Ltd companies and LLPs</i>	<i>50.00</i>	<i>10.00</i>	<i>60.00</i>
<i>Self Assessment Tax Returns and Personal Income Tax computations</i>	<i>105.00</i>	<i>21.00</i>	<i>126.00</i>
<i>Personal Taxation Advice and Services</i>			<i>POA</i>
<i>Business Performance and Management Accounting Services</i>			<i>POA</i>

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